



Conference Registration Form
Area III/IV Highway Engineering Exchange Program
April 11-13, 2006
Ames, Iowa

(Conference Location)

The Hotel at Gateway Center
 US 30 & Elwood Drive
 Ames, IA 50014
 Phone: 515-292-8600

(Overflow motel)

Microtel Inn & Suites
 2216 SE 16th St (Dayton Rd @ US 30)
 Ames, IA 50010
 Phone: 515-233-4444

(Please check one)

☐ Delegate

☐ Vendor

Please Print or Type (Use separate form for each registrant - Photocopies of this form are acceptable)

NAME: <input style="width: 90%;" type="text"/>		NAME FOR BADGE: <input style="width: 90%;" type="text"/>	
TITLE: <input style="width: 90%;" type="text"/>		ORGANIZATION: <input style="width: 90%;" type="text"/>	
BUSINESS PHONE: <input style="width: 90%;" type="text"/>		E-mail: <input style="width: 90%;" type="text"/>	
ADDRESS: <input style="width: 90%;" type="text"/>	CITY: <input style="width: 90%;" type="text"/>	STATE: <input style="width: 90%;" type="text"/>	ZIP: <input style="width: 90%;" type="text"/>

Please fill in the amount for the fee that applies to your conference attendance. We can accept payment by check, money order, or cash. Please make your check or money order payable to "Area III HEEP 2006". Unfortunately we cannot accept credit card payment. Payment in advance would be greatly appreciated, but if not possible, payment will be accepted at our registration desk based on date received. Sorry, payment by purchase orders and credit cards cannot be accepted. **Registration must be received by March 13 in order to qualify for early registration rate.**

Registration	Registered by March 13	Registered after March 13	AMOUNT ENCLOSED
DELEGATE FEE includes meals <input type="checkbox"/> Vegetarian meals	\$125	\$150	\$ <input style="width: 50px;" type="text"/>
BANQUET GUEST FEE <input type="checkbox"/> Vegetarian meal	\$ 25	\$ 25	\$ <input style="width: 50px;" type="text"/>
* VENDOR BOOTH CHARGE	\$300 (single) \$600 (double)	\$350 (single) \$700 (double)	\$ <input style="width: 50px;" type="text"/>
*VENDOR ADD'L REGISTRANT FEE	\$ 75	\$ 100	\$ <input style="width: 50px;" type="text"/>
Do you want a PDH document? <input type="checkbox"/> Yes <input type="checkbox"/> No	TOTAL ENCLOSED		\$ <input style="width: 50px;" type="text"/>

* Delegate fee for first Vendor registration is included in the booth charge. Each additional vendor booth registrant must pay \$75 fee (\$100 after March 13).

HOTEL RESERVATIONS should be made by sending the enclosed form to the **Hotel at Gateway Center** (address and phone listed above), by calling the hotel directly or going to their web page at www.gatewayames.com. Our overflow hotel is the **Microtel Inn & Suites** (address and phone listed above). You must identify yourself as a HEEP delegate when making reservations in order to receive the conference rate.

Send this form along with your entire registration fee to:

For conference information contact: Wayne Mander, Office of Design 800 Lincoln Way Ames, IA 50010 515-239-1836 Fax: 515-239-1873 E-mail: Wayne.mander@dot.iowa.gov

Conference registration will be in the Hotel at Gateway Center, Gallery Lobby, beginning at 1:00 p.m. Monday, April 10. The HEEP conference will begin with lunch at 8:00 a.m. Tuesday, April 11 and conclude by noon on Thursday, April 13.
